MOUNT HOLYOKE SM

CHANGE OF REGISTRATION FORM TO BE USED WHEN WITHDRAWING FROM CLASSES
BETWEEN THE 15TH AND 50TH DAYS OF EACH SEMESTER
Students will not be allowed to drop below 12 credits without approval by their academic dean

(Please **print** all information)

NAME:_____
LAST FIRST MIDDLE

CLASS:_____ DATE_____

TERM _____

Registration holds will **prohibit** the processing of this form. You are responsible for clearing your holds. Please check ISIS, look under the 'Students' option and choose Approvals, Holds and Registration Access Time. ***If you have a financial hold, please contact Student Financial Services (SFS) – located in Skinner Hall, Room 16. You must acquire a signature from a staff member in their office to waive the financial hold in order for you to drop a class.***

_____ _____
Student Financial Services signature ***Date***
This form will be returned to your campus mailbox if you have a hold and have not met with someone in SFS.

Please allow me to withdraw from the following courses (i.e. drop them from my schedule) with a grade of "W".

Course Number (example: HIST-101-02)	Title	Instructor's signature

Student's signature

The academic calendar located at www.mtholyoke.edu/offices/reg/ records drop deadline dates. If this form is submitted after the drop deadline it will not be processed. It will be returned to your campus mailbox.
Please submit this form to the Office of the Registrar, located in Mary Lyon Hall, Room 6.

Office of the Registrar
Enrollment Division
9/6/07