



Application for an Academic Leave of Absence

For study abroad, including Canada, use the form available in the Study Abroad Library, Porter Hall.

Return this form WITH REQUIRED SIGNATURES to: Dean of International Studies, Porter Hall

Name _____ Class _____ Campus Box _____

Major _____ Minor _____

Mount Holyoke Email address _____

Institution:

1st choice _____

2nd choice _____

3rd choice _____

Year/Semester (include dates) _____

List all other institutions, including Twelve-College Exchange and study abroad (including Canada), to which you are applying for this period. (You must file the appropriate application for study abroad or Twelve-College Exchange.)

Study Proposal. Describe the importance of study at another institution in the context of your educational goals. Be specific about the relationship of the work proposed to your academic program at Mount Holyoke, or, if appropriate, to other goals and interests you may have. (Attach an additional sheet if necessary.)

Signature _____ Date _____

Tentative Plan of Study

List all courses you plan to take during your year or semester away from Mount Holyoke College. Be as specific as possible, given the information you have on course availability. This is a tentative plan of study, and we realize your actual course choices are likely to differ from it.

Asterisk (*) course(s) you wish to apply toward your major and indicate which requirement(s) any other courses may fulfill. NOTE: Courses that are to satisfy College requirements (e.g., Distribution) or requirements for the major must be approved individually by the appropriate department(s); forms are available from the Registrar's Office, Mary Lyon Hall, Room 6.

Approval of the study plan does not in itself constitute approval of specific courses.

First Semester

Second Semester

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

List all requirements (including Distribution, major, minor, PE, etc.) to be completed upon return to Mount Holyoke.

Signature of major adviser (or, for sophomores, chair of major or prospective major department) indicating that you have discussed your plans and that it should be possible for you to complete the major upon your return to Mount Holyoke. (Students planning to double major must have both advisers/department chairs sign.)

Adviser or Department Chair _____ Date _____

DEADLINES for the submission of this form:

Fall semester or year leave: March 1, Spring semester leave: November 15

N.B. Permission does not ensure student admission to another institution. The student must file the necessary application as a visiting student to the college or university concerned, and receive its favorable decision. The student must finish the preceding semester's work at Mount Holyoke College and have a 2.70 cumulative grade point average.

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