



**Instructions for Completing the Certification of Finances
for Students Entering Mount Holyoke College Without Financial Aid**

The **Certification of Finances** must be completed before Mount Holyoke can provide the Certificate of Eligibility (I-20 Form) required to obtain your visa.

1. To complete the Certification you must be aware of the billed and estimated expenses for the 2008-2009 academic year:

Billed (charged) fees:

Tuition	\$37,480
Room and Board	11,020
Student Activity Fee	186
Student Health Insurance*	1,730 (<i>Coverage is required for all international students</i>)
Total:	\$50,416

Non-billed (estimated) expenses:**

Books and Personal	\$1,900
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*The health insurance rate listed above is the 2007-2008 rate; rates have not been set for the 2008-2009 academic year and are likely to increase. The amount estimated for books and personal expenses is intended to be covered by the student's work-study earnings. These are estimated amounts and are not intended to be exact.

**Personal expenses do not consider major purchases such as winter clothing or a computer or extensive travel expenses. If you expect to have such expenses after you arrive please bring additional funds to cover these expenses.

2. Your name appears at the top of the form under #1; please fill in #2 through #7. The mailing address that you list here (#3) will be the address to which the I-20 form is sent, so please make sure that you list an accurate address for the month of June. If you have dual citizenship, list in #6 only the country issuing the passport with which you expect to travel. For #7, most students will come on an F-1 visa, so check the first box.

3. If you list any amount under "Personal or Family Savings" (8a) and "Official Certification of Sources of Funds and Amounts (9). You must obtain an official bank certification to verify that you and/or your parents/family have savings at least equal to the amount listed under 8a. If your bank prefers to provide a separate letter instead of a signature on the form, the letter must include the specific dollar amount coming from savings, with verification that at least that amount is available in the account. Your family contribution, as determined by Student Financial Services, will be listed under "Parents" (8b).

4. The section entitled **Student's Sources of Funds** is to be completed by you and your family. In the First Year column you will enter each source of funds to be used for your educational expenses and the total must equal a minimum of \$50,410. You should enter the same sources of funds in each of the columns for the following three years. Each year the total should equal at least \$50,410 even though you should be prepared for increases in expenses of as much as 10% for each of the following years.

In general, you may adapt the form as necessary to reflect your particular circumstances. When you receive the I-20 form, which you will need to apply for your visa, the original of this form and any supporting documentation will be sent back to you, since you will need to present it with your visa application. Therefore, it is important that everything be in good order, and easy for us (and the Visa Officer) to understand.

5. **You must also complete #10 through #18.** Not every student will have a source of emergency funds in the United States, so it is acceptable to answer “no” to #12. If you do not know whether you will remain in the U.S. next summer, you should check “no” in #15. Note that the estimate of expenses to cover a summer stay in the United States is \$2,000. This amount should cover living costs in South Hadley or elsewhere, but does not allow for extensive travel. If you plan to remain in the United States for the summer, your funds listed in #17 must equal at least \$2,000. If you plan to attend summer school, you must list additional funds to cover that expense. You should be aware that USCIS (United States Citizenship and Immigration Services) restricts the off-campus employment of foreign citizens on student visas, so opportunities for paid employment will be limited.

6. Under **Official Certification of Sources of Funds and Amounts**, you and your parent or sponsor must sign the certification. Again, if you listed **Personal or Family Savings** as a source of funds, the signature of a bank official is also required.

It is important to act promptly and complete the form with care since late forms or necessary corrections could delay your I-20 form and visa. Questions concerning completion of the Certification should be directed to the Immigration Specialist or the Dean of International Students. They can be reached at the following email address: global@mtholyoke.edu

Return the completed Certification of Finances and any supporting documents by **as soon as possible, but by May 31st at the latest** to the address below. You may fax the form and any supporting documentation, provided that the originals follow by mail:

**McCulloch Center for Global Initiatives
Mount Holyoke College
50 College Street
South Hadley, Massachusetts 01075-6451
U.S.A.
FAX: 001-413-538-3385**