

To:

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\_\_\_\_\_  
\_\_\_\_\_

**RE: Request for charitable Distribution from Individual Retirement Account**

**Dear Sir or Madam:**

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # \_\_\_\_\_ as provided by Sec. 1201 of the Pension Protection Act of 2006 and Sec. 408(d)(8) of the Internal Revenue Code of 1986, as amended.

Please issue a check in the amount of \$ \_\_\_\_\_ payable to Mount Holyoke College (tax ID# 04-2103578) and send it to the address below:

**Mount Holyoke College  
Development Office  
50 College Street  
South Hadley, MA 01075  
Attention: Carolyn Coulter**

In your transmittal to Mount Holyoke, please record my name and address as the donor of record in connection with this transfer. Please copy me on your transmittal.

It is my intention to have this transfer qualify for exclusion during the 2008 tax year. Therefore, it is imperative this distribution be postmarked no later than December 31, 2008.

**I would like to designate this gift for:**

- Annual Fund**
- Other:**

\_\_\_\_\_.

If you have any questions or need to contact me, I can be reached at \_\_\_\_\_.

Thank you for your assistance in this matter.

Sincerely,

Name \_\_\_\_\_  
Address \_\_\_\_\_  
City, State, Zip \_\_\_\_\_

**cc: Julie Tyson, Director of Gift Planning  
Office of Development, Mount Holyoke College  
50 College Street  
South Hadley, MA 01075**