



## Media Resources Annual Report 2007-2008

The Media Resources department consists of a number of specialists within the department. All those unique jobs are cross-trained, somewhat, so everyone can at least help a patron with their requests. All media equipment and videos are circulated through the college's main circulation desk.

The department circulates:

- 40 miniDv cameras
- 20 digital cameras
- 20 digital audio recorders
- 20 cassette recorders
- portable sound system
- digital projectors
- laptop computers
- DVD players.

Total bookings last year were 2,888 (2986 in 2006-2007) and total loans of media equipment were 2,822.

### Events support for fiscal year 2007-2008

Semester	Number of Events
Summer 2007	10
Fall	115
Spring	76
Reunion events	46
<b>Total events</b>	<b>247</b> <b>(20 % increase over 2005-2007)</b>

Semester	Number of Showings
Fall	62
Spring	74
<b>Total film showings</b>	<b>136</b> <b>(135 showings 2006-2007)</b>

### **Science support**

January 2008 to June 2008 we completed 265 hours of service in support of the Sciences outstanding known work at this time is approximately 169 hours.

### **Digitization**

Media staff processed 215 films for digitization by Cdigix for 40 different classes in academic year 07-08.

### **Training sessions**

132 training sessions were given. Training can range from advanced video editing, media transfers, duplicating, teaching in classes how to operate equipment used for projects, classroom systems, recording, Cdigix, lighting, and other things, such as audio cleanup.

### **Classrooms**

Classroom technology support is another corner of the Media Resources department. Working with the Classroom Committee, we design, maintain, and install new technology in classrooms. Mt. Holyoke has a standard classroom setup consisting of a projector, a control system, computer, international dvd/vcr and sound system. All classroom equipment is on a four-year replacement cycle. Currently there are over 90 mediated spaces on campus. During the year 2007 - 2008, 23 classrooms were upgraded, and eight classrooms had audiovisual equipment installed. We also resolved 174 reported audiovisual trouble calls. These calls can range from equipment failures to user error.

### **New Equipment**

Media Resources added to its circulating equipment collection

- new tripods,
- several new types of video cameras for easy video to web transfers,
- 20 more USB microphone headsets,
- a third media duplication station,
- 10 new mini DVD cameras
- 10 audio to flash memory microphones and upgrades to two self-services transfer stations
- new equipment for video viewing rooms in Williston.

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