Requesting Off Campus Internet Access

Open your network browser to the Mount Holyoke homepage (http://www.mtholyoke.edu). Click on the Web Email link. Login to MHC Horde using your mhc username and password. Click on the Webshell icon at the bottom of your screen. Click on the Register for Network link in the left hand column. Read and follow the directions thoroughly.

You will receive a confirmation email when your request has been processed.

Computer Security

Anyone running a computer connected to a network should be concerned about the security of their computer. It is very important that every account on your computer, especially any with administrative rights, has a strong password assigned to it.

New security patches and service packs for Windows are released regularly. It is extremely important that you routinely update your system with the latest patches. Windows updates can be obtained by opening Internet Explorer, clicking on Tools, and then choosing Windows Update. Or you may use the following url:

http://www.windowsupdate.com

Windows updates can be set automatically by clicking on the auto update button on the window updates page. Click on the “More Options” button and choose “Automatic.” You may change the schedule by clicking on the down arrow and selecting the preferred day and time.

For Windows XP & 2000

Connecting Your PC to MHC’s Network In a Wired Environment

<table>
<thead>
<tr>
<th>Network Connection Settings</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>For most XP Users click</strong></td>
</tr>
<tr>
<td>Start ➔ Control Panel</td>
</tr>
<tr>
<td>Network and Internet Connections ➔ Network Connections</td>
</tr>
<tr>
<td>Or simply</td>
</tr>
</tbody>
</table>
Within Network Connections double click on Local Area Connection and then choose Properties.

Local Area Connection Properties Window:
On the General Tab, "Connect using:" should list your Ethernet adapter. Highlight Internet Protocol (TCP/IP) in the list and click on Properties.

<table>
<thead>
<tr>
<th>Where it says</th>
<th>You should choose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Obtain an IP address automatically</td>
<td>Checked</td>
</tr>
<tr>
<td>Obtain DNS server addresses</td>
<td>Checked</td>
</tr>
</tbody>
</table>

Click on Advanced and select the WINS tab. Under “NetBios Setting”, choose Enable Netbios over TCP/IP. Click on OK, then OK again, then Close.

Windows XP users: Network Bridge should not be enabled. Right click on each connection icon to make sure that Network Bridge is disabled. You may also completely remove it. Once this is done, if your machine asks you to restart, do so.

Section II
Network Identity

<table>
<thead>
<tr>
<th>Windows XP Users Only</th>
<th>Windows 2000 Users Only</th>
</tr>
</thead>
<tbody>
<tr>
<td>Under the Start menu, locate My Computer, right click on it and then choose Properties from the menu that appears. Click on the Computer Name tab and then on Change.</td>
<td>Locate My Computer on the Desktop, right click on the icon and then choose Properties from the menu that appears. Click on the Network Identification tab. Click on the Properties button.</td>
</tr>
</tbody>
</table>

Section III
Secure Telnet Client

Where it says                                  You should choose
Computer Name                                 Enter Your MHC username
Member of                                      Choose the “Workgroup” option
Workgroup text box                             Enter your Residence Hall name

Click OK to save your changes to this setting, then click OK again to exit System Properties. If your machine asks you to restart, do so.

For more detailed instructions with pictures visit:
http://www.mtholyoke.edu/lits/tsr/vhelpdesk/xpnetcon.shtm

Section IV
Antivirus Software

It is essential to have a current antivirus software program running on your machine. The College has a site license for McAfee Antivirus and you are encouraged to install this software to protect your machine against potential virus attacks. If you have an up-to-date antivirus program already running on your machine and it is not a trial version, you will not need to download ours. If your antivirus is a trial version, you will need to uninstall the trial version before installing McAfee.

<table>
<thead>
<tr>
<th>Where it says</th>
<th>You should choose</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agree or Disagree</td>
<td>Agree</td>
</tr>
<tr>
<td>Type of Installation</td>
<td>Typical</td>
</tr>
</tbody>
</table>

Accept all defaults. The antivirus software is automatically configured after you install it. It will automatically update itself daily at 5:00pm. For more information see:
http://www.mtholyoke.edu/lits/tsr/vhelpdesk/antivirus.shtml

WARNING: Installing McAfee on top of another anti-virus software solution could result in a software conflict that may require a complete reinstallation of your system software and all applications.

If you decide to switch your antivirus to McAfee, you must uninstall your existing antivirus program first.

To uninstall your existing antivirus application:
Start ➔ Control Panel ➔ Add or Remove Programs.

Select the name of your antivirus program within the list of programs. Click on remove. If there are any additional programs listed related to your antivirus, you will need to remove those as well.

To install McAfee using MHC site license:
Start ➔ Run and in the text box type in the following:
\ambr\distribution

Navigate through the following folders:
Anti-Virus ➔ 2000_XP_NT Clients ➔ McAfee 8.0

Double click on setup.exe

Within Network Connections double click on Local Area Connection and then choose Properties.

Where it says                                 You should choose
Obtain an IP address automatically            Checked
Obtain DNS server addresses automatically     Checked

Click on Advanced and select the WINS tab. Under “NetBios Setting”, choose Enable Netbios over TCP/IP. Click on OK, then OK again, then Close.

Windows XP users: Network Bridge should not be enabled. Right click on each connection icon to make sure that Network Bridge is disabled. You may also completely remove it. Once this is done, if your machine asks you to restart, do so.

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Need Help? Call the Helpdesk at X-2600, Go online at www.mtholyoke.edu/go/trackit or visit the Diagnostic Center within the Library.