

MOUNT HOLYOKE  
**CAREER DEVELOPMENT CENTER**  
PHONE 413-538-2080 / FAX 413-538-2081

**CARNEGIE ENDOWMENT FOR INTERNATIONAL PEACE  
JUNIOR FELLOWS PROGRAM**

(Carnegie Endowment for International Peace Junior Fellows Program web site: <http://www.carnegieendowment.org/>)  
We encourage all applicants to visit this website for more detailed information about the program

Applications for the Carnegie Endowment for International Peace Junior Fellows Program are available in the Career Development Center's library (generally during the second week of October). If you wish to apply, please contact Kimberly Parent, Interim Coordinator & Advisor for Scholarships, Fellowships, Pre-Law, and Graduate School, in the Career Development Center to discuss your plans.

**TYPE:** Nomination by Mount Holyoke College is required. Mount Holyoke may nominate two candidates for this award. Apply as a senior or as a one-year alumna.

**PURPOSE:** The Carnegie Endowment for International Peace, one of the world's leading think tanks specializing in international affairs, conducts programs of research, discussion, publication and education in international relations and U.S. foreign policy. The Junior Fellows Program is designed to provide a substantive work experience for students who have a serious career interest in the area of international affairs. Eight to ten students will be hired to work as research assistants to the Endowment's senior associates in Washington, D.C. on a full-time basis for a period of one year.

**ELIGIBILITY:** Basic requirements are:

- Must be graduating senior (class of 2009) or graduate of 2008 who has not yet begun graduate study
- There are no citizenship restrictions. Must be eligible to work in the U.S. from August 1 through July 31 following graduation. Students on F-1 visas who are eligible to work in the U.S. for the full year (August 1 through July 31) may apply for the program.

**SELECTION CRITERIA:** Applicants must have completed a significant amount of course work of a high academic quality in the area of international affairs, political science, economics, history or Russian or Chinese studies. Acceptance into the program is very competitive. Approximately 5% of applicants are ultimately selected for positions. Applications are judged on the quality of the written essay, related academic study and/or work experience, grades, recommendations, and personal interviews.

**AWARDS:** Fellowships begin on August 1<sup>st</sup> and last approximately one year. Areas of assignment could include non-proliferation, democracy building, trade, China-related issues, South Asian issues and Russian/Eurasian studies. Junior Fellows have the opportunity to conduct research for books, co-author journal articles and policy papers, participate in meetings with high-level officials, contribute to congressional testimony and organize briefings attended by scholars, activists, journalists and government officials. Fellows receive a monthly salary of \$2,750 (equivalent to \$33,000 annually) subject to federal, state and local taxes. A full benefits package is also provided.

**PREVIOUS JUNIOR FELLOWS:** Several MHC students have been finalists for this fellowship and we have yet to have a winner.

**APPLICATION PROCESS:** Mount Holyoke may nominate up to two students, either seniors (class of 2009) or graduates of the class of 2008 for these professional internships. The selection will be made by the Committee on Fellowships at Mount Holyoke College.

**PLEASE DO NOT STAPLE, LAMINATE OR BIND ANY PART OF THE APPLICATION FORM OR SUPPORTING DOCUMENTS, AS THEY WILL BE COPIED FOR REVIEW BY THE COMMITTEE ON FELLOWSHIPS!**

**NOMINATION PROCESS & DEADLINES:**

**Monday, November 24, 2008**

Submit the following documents to Kimberly Parent, Interim Coordinator & Advisor for Scholarships, Fellowships, Pre-Law, and Graduate School, in the Career Development Center:

- **Application form** (completed)
- **1-2 page resume** or background statement (must include telephone number, address, e-mail address; extra-curricular activities and work experience)
- **Two letters of recommendation**, at least one of which should be from a professor of the student's major department
- **Unofficial or official transcript from Mount Holyoke and transcripts from each other institution of higher learning attended (including study abroad)**
- An **essay** of no more than 3 typewritten, double-spaced pages on one of the following three topics. The essays should be thought pieces not research papers.

**ESSAY TOPICS TO BE ANNOUNCED – You may wish to investigate previous years' topics by visiting the Carnegie website**

**Monday, December 1 through Friday, December 5, 2008**

Committee will meet to interview and select Mount Holyoke College's nominee(s).

**Monday, January 5, 2008**

Final application and materials must be submitted to Kimberly Parent, Interim Coordinator & Advisor for Scholarships, Fellowships, Pre-Law, and Graduate School, in the CDC.

**Thursday, January 15, 2009**

Final application must be received by the Endowment.

**Spring, 2009**

Finalists in the selection process will be interviewed by the Endowment.

**April 15, 2009**

Applicants will be notified if they have been selected by this date.

***Please note that it is your responsibility to ensure that each portion of the application, including letters of recommendation, is received by the appropriate deadline.*** If you will be requesting transcripts from other institutions or letters of recommendation from outside the College (particularly outside the U.S.), please do so immediately, as these materials can take several weeks to reach us. If you anticipate a problem meeting a particular deadline or have any questions concerning your application, please contact Kimberly Parent, Interim Coordinator & Advisor for Scholarships, Fellowships, Pre-Law, and Graduate School at (413) 538-2080.