

MOUNT HOLYOKE
CAREER DEVELOPMENT CENTER
Phone 413-538-2080 / Fax 413-538-2081

DAAD STUDY SCHOLARSHIPS

(DAAD German Academic Exchange Service: <http://www.daad.org>)

We encourage all applicants to visit this website for more detailed information about the program

Online Application: <http://www.daad.org/?p=onlineapp>

Applicants for the DAAD Study Scholarships must use the online application form at the above noted website. If you wish to apply, please contact the DAAD Campus Coordinator (Kimberly Parent, Interim Coordinator & Advisor for Scholarships, Fellowships, Pre-Law, and Graduate School) in the Career Development Center to discuss your plans. Before beginning your online application, please print out the Online Application Guidelines at http://www.daad.org/file_depot/0-10000000/10000-20000/16426/folder/33804/onlineapplicationinstructions.pdf, which provides a line-by-line explanation of how to fill out an entire application.

TYPE: Nomination by Mount Holyoke College required. Mount Holyoke may nominate an unlimited number of candidates for this award. Apply as Senior or Alum.

PURPOSE: The German Academic Exchange Service (Deutscher Akademischer Austauschdienst Dienst) is the German national agency for the support of international academic cooperation. DAAD offers programs and funding for students, faculty, researchers and others in higher education, providing financial support to over 50,000 individuals per year. It also represents the German higher education system abroad, promoting Germany as an academic and research destination, and helping to build ties between institutions around the world. Study Scholarships are awarded to highly-qualified graduating seniors, recent graduates and graduate students of all disciplines to provide the opportunity to study in Germany, or complete a Master's degree course and obtain a degree from a German higher education institution.

ELIGIBILITY: Basic eligibility requirements are:

- Must have U.S. or Canadian citizenship or be permanent residents. Foreign nationals must have studied at an accredited U.S. or Canadian university for at least two years by the time of application. All foreign nationals must contact DAAD New York before applying to determine their eligibility status. Applicants must not have been a resident in Germany for more than one year.
- Applicants in all academic fields are welcome to apply. For study in the fields of dentistry, medicine, pharmacy, or veterinary medicine, contact DAAD for special guidelines. Applicants in the arts, humanities and social sciences should have a good command of the German language.
- Must have completed an undergraduate degree by the beginning date of the grant
- Must be enrolled in the nominating institution (i.e., Mount Holyoke may nominate only graduating seniors, not alumnae). Alumnae who have remained scholarly or scientifically active may direct apply – see DAAD web site).
- Proficiency in German appropriate to the plan of study (ordinarily a minimum of two years of college-level German) and a willingness to strengthen language skills prior to departure. Students in the natural and physical sciences may apply with little or no German background, but should plan to take German during the senior year.

SELECTION CRITERIA: Selection committees will be looking for overall academic achievement and feasibility of the proposed plan of study. DAAD is interested in candidates from a broad range of disciplines, including the natural sciences, **but graduating seniors may not apply to study music performance or fine arts**. Students in the sciences are especially encouraged to apply.

SPECIAL NOTES: Students with no prior experience in Germany generally will be expected to propose enrolling in a German university for a year, and should describe the program of study they would like to pursue in as much detail as possible. Students who have previously lived or studied in Germany will be expected to present a more fully developed research/study project that they would like to pursue through course work and independent study. Final placement in a German university will be arranged by DAAD, but applicants should initiate contact with the institutions at which they wish to study; preference will be given to applicants who have been invited by a faculty member at a German university to study at a particular university department, therefore, it is highly recommended that nominees include with their final application a letter from a German professor or researcher agreeing to supervise their work. Students are also encouraged to apply for other grants to Germany available through the Fulbright program. The Fulbright program accommodates all fields of study, and awards to Austria and Switzerland are also available. A teaching fellowship in Austria is also an alternative opportunity (see www.iie.org/fulbright). Please note that the DAAD and the German Fulbright Committee cooperate on choosing winners. Thus, if you enter both competitions and win one of the awards, you will become ineligible for the other. The deadline for preliminary Fulbright applications is **Wednesday, September 24, 2008**.

AWARDS: Awards cover ten months of study (October 1, 2009 to July 31, 2010) with the possibility of a one-year extension for students completing a full degree program in Germany. Monthly stipends are approximately €750 (\$1,157 US dollars). DAAD will cover health insurance and provide a flat rate subsidy for travel costs. In addition, limited funds are available for a rent subsidy and family allowance. At the discretion of DAAD, a stipend for a two-month language course prior to the grant period may be included. Awards are usually announced in early March.

PREVIOUS DAAD GRANTEES: Sixteen Mount Holyoke nominees (including two in 2005) have won awards since we began the program with DAAD in 1985. Their major fields of study have included international relations, mathematics, chemistry, psychology, economic development, geology, biology, musicology, and German studies; their university placements have included Potsdam, Leipzig, Bonn, Hamburg, Seigen, Freiburg, Munich, Heidelberg, Tübingen, and Göttingen.

PLEASE DO NOT STAPLE, LAMINATE OR BIND ANY PART OF THE APPLICATION FORM OR SUPPORTING DOCUMENTS, AS THEY WILL BE COPIED FOR REVIEW BY THE COMMITTEE ON FELLOWSHIPS!

NOMINATION PROCESS & DEADLINES:

Friday, October 10, 2008

Submit the following documents to the DCC in the Career Development Center.

- **Completed and signed DAAD application form** (pay particular attention to instructions provided)
- A detailed **curriculum vitae or resume in chronological/tabular form, including your name on *each page***. A detailed description of no more than 5-6 pages, double spaced, in English, of the **proposed study plan** or research project (excluding references) - **Unless otherwise noted, it should be in English or French, those in German Studies fields who wish to do so may use German. Include your name on *each page***.
- **Evidence of an existing contact, or attempt at establishing contact, with academics at the chosen German host institution.** It is not necessary to translate the letters of invitation from German faculty (email cannot be accepted as an official letter of invitation, but may be submitted for reference).
- **Official transcripts from all post-secondary studies and all college-level work completed at any institution other than MHC including study abroad**
- **Official transcript from Mount Holyoke College Official transcripts from each institution attended, including study abroad** (note: MHC unofficial transcripts may be submitted to the Committee on Fellowships for the interview, however if nominated, official transcripts will be required for final application submission). Transcripts are to be sent directly to the CDC and must include explanations of the grading systems.
- **Two letters of recommendation from professors in your field of study** - The professional status of the referees should be provided in these letters, which should be typed on official letterhead and **SIGNED** by the recommender. The references are confidential and should be sent directly to the Career Development Center, attention Kimberly Parent, Interim Coordinator & Advisor for Scholarships, Fellowships, Pre-Law, and Graduate School. Recommenders have the option of using the recommendation form available at www.daad.de/deutschland/download/03118.en.html (referred to as "Reports on scholarship applications") though it is not mandatory.
- **DAAD Language Evaluation Form (Sprachzeugnis)**, completed and signed by a faculty member in the German Department

Wednesday, October 15 – Wednesday, October 22, 2008

The Committee on Fellowships interviews candidates. Based on the interview and written applications, the Committee will nominate a number of qualified candidates. A portion of the interview may be conducted in German. Nominees will have the opportunity to revise their essays prior to submitting them online. Students applying for a Fulbright to Germany may not require an additional interview with the Committee on Fellowships.

ONLINE APPLICATION PROCESS:

Before you begin your application, you should obtain your supplementary documentation (cv/resume, transcripts, etc.) so that you have it handy to fill in the information required in the online form. **You will not be able to save your online application in an incomplete state to complete it at a later time and if there is no activity on your application for one hour your data will automatically be deleted; the online application form must be completed in one sitting.** Refer to <http://www.daad.org/?p=onlineapp> for detailed instructions.

Friday, October 24, 2008

Final applications of nominees are due in the Career Development Center. You must submit an **official Mount Holyoke transcript**, if you have not already done so. We will make the required photocopies of all documents.

Saturday, November 1, 2008

Applications (for music, visual and performing arts) are due at DAAD in New York. The Career Development Center will mail all applications.

Saturday, November 15, 2008

Applications (for outside fields of music, visual, and performing arts) are due at DAAD in New York. The Career Development Center will mail all applications.

Please note that it is your responsibility to ensure that each portion of the application, including letters of recommendation, is received by the appropriate deadline. If you will be requesting transcripts from other institutions or letters of recommendation from outside the College (particularly outside the U.S.), please do so immediately, as these materials can take several weeks to reach us. If you anticipate a problem meeting a particular deadline or have any questions concerning your application, please contact the DAAD Campus Coordinator, Kimberly Parent, Interim Coordinator & Advisor for Scholarships, Fellowships, Pre-Law, and Graduate School, at (413) 538-2080.