

Checklist for New Students

The first few days in a new environment can be very chaotic. In order to make this time less hectic we have provided you with a checklist of some of the most important things that should be done during your first few days at MHC! For office hours, check the shaded boxes that begin each day's schedule in your Orientation Schedule (which you will receive when you arrive on campus).

- Permanent All-Student ID Card:** Your permanent All-Student ID may be picked up from Cable, Card and Telephone Services Office, located on the lower level of the Central Services Complex. Please call x3111 with any related questions.
- Computer Accounts:** Questions about technical support and repair should be directed to the HELPdesk at x2600, or by email at HELP2600@mtholyoke.edu.
- Academic Registration:** You will meet your faculty advisor on Monday, January 28th to go over your course schedule. Students who have questions about course registration, verification of enrollment, credit transfer, or other related topics should contact the Office of Registrar located in 6 Mary Lyon Hall. Please call x2025 with any related questions.
- Health Clearance:** All students must be medically cleared to participate in the registration process. If you have questions or incomplete clearance, please contact the Health Center as soon as possible at x2121.
- Mail Services:** Students can pickup their mailbox keys from Mail Services, located on the lower level of the Central Services Complex. Please bring some type of photo ID. Please call x2462 with any related questions.
- Student Financial Services:** Students who have questions or concerns about financial issues should visit the Student Financial Services office located in 16 Skinner Hall. Please call x2291 with any related questions.
- Cable and Telephone:** Applications for telephone or cable services can be filled out at the Cable, Card, and Telephone Services Office, located on the lower level of the Central Services Complex. Please call x3111 with any related questions.
- Vehicle Registration:** Students who signed up to have a vehicle on campus can pick up their parking decal in the Parking Office on the upper level of the Central Services Complex. Please call x2514 with any related questions.