

MOUNT HOLYOKE

Review of RFP Responses for Child Care/Study
October 2007

NAME OF ORGANIZATION:

Organization's mission statement (compatibility of mission and services with goals and culture of MHC)

Organization's experience in providing center-based care (including experience with colleges and universities – track record?)

Capability and financial stability of organization (operation of comparable programs?)

Demonstrated ability to successfully transition employer-sponsored programs

How will transition be staffed and managed?

Timeline Proposed?

What is Quality? How does organization evaluate quality?

Describe program curriculum

How does center approach issues of health, safety and security?

Marketing strategy – goal of which is to keep center fully enrolled

How does structure provide flexibility to meet changing needs of community?

NAEYC accreditation and state licensing

Service mission relative to diversity of staff and children

College engagement in decision-making and Psychology/Education liaison and coordination?

How does organization envision integrating student in-class participation, observation and research? Experience and demonstrated ability to integrate child study, including managing logistics, etc.

How will organization promote parent/family participation, e.g., Advisory Board?

PROGRAM:

Proposed program, e.g., # of classrooms, full-time/part-time; ages and number of children to be served; hours of operation)

Summer and school-age programs

Creative additional services? Program/service innovations, e.g., drop/in, emergency, etc.

STAFFING:

Proposed staffing (model and cost)

Staff credentials (experience/education)

Describe approach to teacher professional development

FACILITIES:

Proposed (if any) facility and playground renovations

FINANCIALS:

Expenses: Salary and Benefits (describe employee benefit programs)

**Revenues: Tuition income (rates, etc.), grants and scholarships, other income?
(describe scholarship programs/financial assistance for families)**

**Amount of annual management fee or annual MHC financial subsidy including cash
and in-kind**

Fiscal accountability