



MOUNT HOLYOKE

Office of the Registrar

Internet Student Information System **ISIS**

Finding My Access Time, Holds, and Approvals for Registration

- 1) Go to ISIS: <https://isis.mtholyoke.edu>
- 2) Log in by clicking "Log In" at the top of the ISIS Main Menu. Enter your MHC userID and password.
- 3) Select "ISIS for Students" in the lower left corner.

Step 1: Click Log In tab, then enter your MHC userID and password.

Step 2: Click ISIS for Students.

4. From the ISIS menu for Current Students, select Approvals, Holds and Registration Access Time

Registration

- Approvals, Holds and Registration Access Time
- Search for Classes
- Registration
- Five College Course Requests

The "Approvals, Holds and Registration Access Times" option provides you with current information regarding the following:

Approvals

- ✿ The System Date and Time fields specify when your access to register for classes **begins**
 - [Do not skip classes to register on ISIS. Your access begins at the time printed, and you may enter the system any time thereafter until registration ends.](#)
- ✿ Approval from your academic advisor authorizing you to register.
- ✿ Approval(s) from faculty for courses that have a "Permission of Instructor" flag.
- ✿ Approval(s) from faculty to enter courses for which you may not have the required prerequisites.
- ✿ Approval of course overload by your academic dean.

Holds

- **Holds** will **prohibit** you from registering for classes. You are responsible for clearing your holds prior to entering ISIS to register.
- **You must** to be cleared by your academic advisor prior to entering ISIS to register. There are two exceptions to this rule: 1) New incoming students entering the College for the first time can register before coming to campus without first securing advisor approval, and 2) Students who are returning from a leave can register without first securing advisor approval. *All **NEW** students will, however, be required to meet with their academic advisors at the beginning of their first semester when they arrive on campus.*

Example

MOUNT HOLYOKE

[CHANGE PASSWORD](#) | [LOG OUT](#) | [MAIN MENU](#) | [STUDENTS MENU](#) | [HELP](#) | [CONTACT US](#)

CURRENT STUDENTS

Approvals, Holds and Registration Access Time

System Date Thursday 08/16/2007

System Time 02:01PM

Approvals

Your assigned registration date and time is Monday, 04/09/2007 at 08:35AM

Your adviser has authorized registration.

Holds

None

OK

August 16, 2007