

# Contingency Funding Application

Due: Fall- Tuesday October 3<sup>rd</sup> 9pm on the SGA office door  
Spring- Tuesday February 20<sup>nd</sup> 9pm on the SGA office door

Please **STAPLE** all attachments to this sheet.

Date \_\_\_\_\_

Name of Organization: \_\_\_\_\_

What is your organization's mission statement (in one sentence, please):

\_\_\_\_\_  
\_\_\_\_\_

Treasurer \_\_\_\_\_ e-mail \_\_\_\_\_

P.O.Box \_\_\_\_\_ ext. \_\_\_\_\_ Class \_\_\_\_\_

President or Chair \_\_\_\_\_ e-mail \_\_\_\_\_

Name of your Ways and Means Representative \_\_\_\_\_

*(If you do not know this info, please do not even consider applying until you know this! A list can be found in the Treasurer's Handbook or on the SGA website under "funding")*

Number of MHC students currently involved in org \_\_\_\_\_

Number of MHC students **actively** involved in org \_\_\_\_\_

How many *consecutive* semesters have you been SGA funded? \_\_\_\_\_

**Total Request for current semester** \$ \_\_\_\_\_

What is your current SGA account balance? \$ \_\_\_\_\_

Amount owed to Campus Account \$ \_\_\_\_\_ (General Bill)

.....  
**Please include a detailed budget proposal, done in Excel or an Excel-like format, for the current semester stapled to this application**

*Please answer the following questions on separate **TYPED** sheet of 8.5x11" paper.*

1. Describe the expenditures you want to make this semester, include how the expenditures benefit the campus as a whole and satisfy your organization's mission statement.
2. What fundraising are you doing for this semester? *(Please refer to the Treasurer's Handbook for the amount for which you will need to fundraise, based on your total requested amount.) Be sure to deduct this amount from your funding request.*
3. Feel free to provide us with any other (relevant) information.

***While your budget needs to be specific please also divide the specific things to categories and include category totals on your budget request. Also, please e-mail the Excel portion to Maggie Maggio, SGA Treasurer @ mamaggio***

**\*\*Also be sure to get 100 signatures of support from MHC students on the back of this application\*\***

Signature of Organization Treasurer \_\_\_\_\_

Signature of Organization President or Chair \_\_\_\_\_