

Special Funding Application

Due: Fall- Tuesday November 28th 9pm on the SGA office door
Spring- Tuesday April 17th 9pm on the SGA office door

Please **STAPLE** all attachments to this sheet.

Date _____

APPLICATIONS RECEIVED SIX (6) WEEKS PRIOR TO AN EVENT OR EARLIER WILL BE GIVEN PREFERENTIAL CONSIDERATION!!

Name of Organization: _____

What is your organization's mission statement (in one sentence, please):

Treasurer _____ e-mail _____
P.O.Box _____ ext. _____ Class _____

President or Chair _____ e-mail _____

Name of your Ways and Means Representative _____
(If you do not know this info, please do not even consider applying until you know this! A list can be found in the Treasurer's Handbook or on the SGA website under "funding")

Number of MHC students currently involved in org _____

Number of MHC students **actively** involved in org _____

What type of SGA funding do you receive (contingency or regular)? _____

Amount of Request \$ _____

Amount in SGA Account \$ _____

Amount owed on Campus Account \$ _____ (found on general bill statement)

Please answer the following questions on separate **TYPED** sheet of 8.5x11" paper.

1. Briefly describe your event, include how it benefits the campus as a whole and satisfies your organization's mission statement.
2. What other events have you sponsored or plan on sponsoring this year?
3. What fundraising are you doing for this semester?
4. What other sources of funding have you explored? (Ex. Office of President, Dean of the College, Academic Departments, collaboration with other organizations on or off campus)
5. If you have money in your Bank of America account, why are you not using that to fund this event?

Please include a financial breakdown of the current funding request (done in Excel or an Excel-like format) and your organization's financial activity for this academic year (this includes any contingency or regular funding already received from SGA). Please e-mail the Excel portion to Maggie Maggio, SGA Treasurer @ mamaggio

Signature of Organization Treasurer _____

Signature of Organization President or Chair _____

If you have not heard back about a decision 2 weeks after turning in the application, please ask your Ways and Means Liaison about the status of the application!