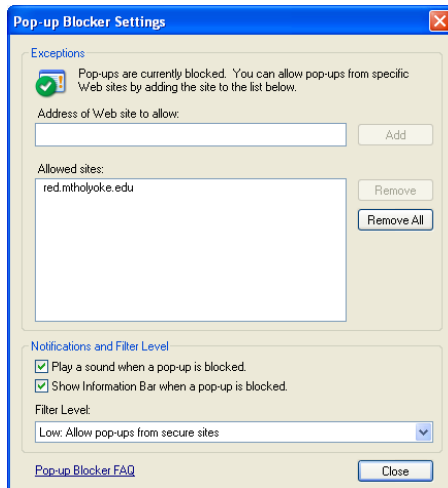


# MHC RedDot CMS User Manual: Technical Problems

## Change IE Pop-up Preferences

1. Open Internet Explorer.
2. On tools menu point to **Pop-up Blocker**.
3. Click on **Pop-up Blocker Settings**.
  - A. If **Pop-up Blocker Settings** is grayed out, click on **Turn on Pop-up Blocker**.
  - B. Go back to **Pop-up Blocker**; the “Pop-up Blocker Settings” option should now be visible.
4. When you select **Pop-up Blocker** a dialog box will open; see image in step 7.
5. Under **Address of Web site to allow**, type: **https://red.mtholyoke.edu/cms/** and select **Add**.
6. Under **Notifications and Filter Level**, check both boxes.
7. Under the **Filter Level** pull down menu, select **Low: Allow pop-ups from secure sites**. Your dialog box should look like the one below.



8. Close the box.
9. Follow instructions on the next page to allow Google pop-ups.

# MHC RedDot CMS User Manual: Technical Problems

## Change Google Pop-up Preferences

The Google toolbar stops Web sites from showing you pop-up windows. This feature needs to be changed so you can insert images. You will know a pop-up has been blocked when:

- You see this icon:

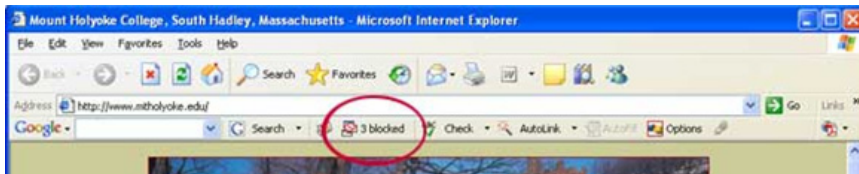


- This mouse cursor:



- And hear a sound alert

1. Click on the “blocked” button (as shown below)



2. Google’s toolbar should change to “Pop-ups okay” (as shown below)

