

## MARKETING YOUR INTERNATIONAL EXPERIENCE

### ADDING STUDY ABROAD/INTERNATIONAL EXPERIENCE TO YOUR RESUME

#### STUDY ABROAD ACTION VERBS

adapted	explored	learned	recognized
awarded	fostered	lived	represented
built	immersed	managed	researched
collaborated	implemented	organized	shared
cooperated	improved	overcame	translated
developed	interpreted	practiced	traveled
exchanged	involved	realized	visited

#### EXAMPLE 1

List your study abroad experience in the Education section of your resume. You may want to include specific skills relevant to your academic experience.

#### EDUCATION

**Mount Holyoke College**, South Hadley, MA  
Bachelor of Arts, expected May 2012  
Major: International Relations Minor: Spanish G.P.A. 3.57  
Honors: Dean's List (2010-2011)

**Study Abroad**, School for International Training, Buenos Aires, Argentina (Fall 2010)  
*Completed coursework in Business and Economics*

#### OR

**School for International Training**, Buenos Aires, Argentina (Fall 2010)  
*Study Abroad*

- Immersed in Latin American culture, society and traditions
- Involved in intensive Spanish language skills training
- Traveled independently throughout the city
- Learned to establish rapport quickly with classmates despite language and cultural differences

#### EXAMPLE 2

You may choose to list your study abroad experience in both, the Education and Experience sections of your resume. Include a specific aspect of your study abroad experience as part of your experience, including those skills gained through your time abroad.

*(sample on following page)*

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### EXPERIENCE

**Spanish Tutor**, Language Resource Center, South Hadley, MA (July 2011-December 2011)

- Encouraged and assisted students in building self-confidence in written communication and public speaking
- Clarified grammar points and helped students improve their pronunciation
- Assisted with word choice and organization of ideas for essays and presentations

**Study Abroad**, School for International Training, Buenos Aires, Argentina (Fall 2010)

- Independently established contacts with local human rights organizations
- Explored human rights issues and prepared challenging questions to research within human rights organizations
- Selected and scheduled interviews with the founders of 5 local human rights organizations
- Compiled information, wrote final report of findings and presented in Spanish

### EXAMPLE 3

You may also include study and work abroad experiences in a separate, International Experience section on your resume. This option is appropriate when you've had multiple experiences abroad.

### INTERNATIONAL EXPERIENCE

**Intern**, CODESEDH, Buenos Aires, Argentina (July 2011-December 2011)

- Worked twice a week for two hours each day at a human rights organization
- Translated legal documents, both English to Spanish and Spanish to English
- Interpreted conversations between the company and international partner organizations during meetings

**Research Intern**, National University of Lanus, Buenos Aires, Argentina (Summer 2011)

- Maintained, researched and updated "Human Rights, Children and Migration" database
- Translated documents from Spanish to English
- Edited and reviewed working papers
- Honed strong writing, editing and proofreading skills

**Study Abroad Participant**, School for International Training, Buenos Aires, Argentina (Fall 2010)

- Directly immersed into Latin American culture, society and tradition
- Attended intense 6 week Spanish language workshop and gained proficiency in Spanish
- Collaborated with classmates to complete group assignments despite language and cultural differences
- Quickly adapted to the environment and learned how to navigate through the city

**Independent Research Project**, Buenos Aires, Argentina (Fall 2010)

- Conducted in-depth study of human rights and immigration policy
- Analyzed emergence of human rights organizations in Argentina
- Attended the witness testimony of the founder of the human rights organization "*Abuelas de Plaza de Mayo*", detailing human rights violations committed against her family under the military dictatorship
- Combined research into a comprehensive report and presented findings at college wide symposium

## MARKETING YOUR INTERNATIONAL EXPERIENCE

### POSSIBLE OUTCOMES OF AN INTERNATIONAL EXPERIENCE

#### TRANSFERABLE SKILLS

- Establish rapport quickly
- Dealing with ambiguity and change
- Achieve goals despite obstacles
- Take initiative and take risks
- Time management skills
- Identify problems and utilize available resources to solve the problems
- Accept responsibility
- Communicate despite barriers
- Learn quickly
- Handle difficult situations
- Handle stress
- Lead others in informal or formal groups
- Conduct research despite language and cultural differences
- Cope with rejection
- Adapt to new environments
- Learning through listening and observing
- Function with a global perspective
- Learn through mistakes
- Perform in an environment with adverse conditions
- Acting diplomatically and building relationships
- Creating visions for the future and how you fit
- Creating strategies that translate into action

#### QUALITIES

- Self-reliance
- High energy level/enthusiasm
- Appreciation of diversity
- Perseverance
- Flexibility
- Open-mindedness
- Assertiveness
- Inquisitiveness
- Self-confidence
- Self-knowledge
- Independence
- Openness to relocation
- Diplomatic