



## JUNIOR FELLOWS PROGRAM

2016-2017

**Applications must be received by: January 15, 2016**

Carnegie Endowment for International Peace is a unique global network of policy research centers in Russia, China, Europe, the Middle East and the United States. Our mission, dating back more than a century, is to advance the cause of peace through analysis and development of fresh policy ideas and direct engagement and collaboration with decision-makers in government, business and civil society. Working together, our centers bring the inestimable benefit of multiple national viewpoints to bilateral, regional and global issues.

The Junior Fellows Program at the Carnegie Endowment is designed to provide a substantive work experience for students who have a serious career interest in the area of international affairs. Approximately 10-12 students will be hired to work as employees at the Carnegie Endowment in Washington, DC on a full-time basis for a period of one year.

ASSIGNMENTS: Junior Fellows provide research assistance to scholars working on Carnegie Endowment's projects: nuclear policy, democracy and rule of law, energy and climate issues, Middle East studies, Asia politics and economics, South Asian politics, Southeast Asian politics, Japan studies, and Russian and Eurasian affairs. Junior Fellows have the opportunity to conduct research, contribute to op-eds, papers, reports, and books, participate in meetings with high-level officials, contribute to congressional testimony and organize briefings attended by scholars, activists, journalists and government officials.

QUALIFICATIONS: Applicants must be nominated by an official of their university or institution who has been designated for this purpose (usually the career placement officer, fellowship advisor or an academic department chairperson). A listing of participating institutions and nominating officials may be found at [www.CarnegieEndowment.org](http://www.CarnegieEndowment.org). Applications are accepted only from graduating college seniors or individuals who have graduated within the past academic year. No one will be considered who has started graduate studies (except those who have recently completed a joint bachelor's/master's degree program).

Applicants should have completed a significant amount of course work related to their discipline of interest. Language and other skills may also be required for certain assignments. The selection process for the Junior Fellows Program is very competitive. Accordingly, applicants should be of high academic quality.

Qualifications for Junior Fellows may vary by program. Please review the bulletin for program requirements and more information on what each program is looking for.

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**APPLICATION PROCESS:** All application materials must be received by the Carnegie Endowment **on or before January 15<sup>th</sup>**. Colleges/universities generally set earlier deadlines internally. Applicants should consult their designated nominating official concerning nominations, since no university may nominate more than two students each year. Finalists in the selection process will be interviewed by video in the spring. Selection decisions are generally made in mid-March and no later than March 31<sup>st</sup>.

**DURATION:** All fellowships begin on August 1, 2016. Junior Fellows are hired for a period of approximately one year.

**SALARY AND HOUSING:** The monthly salary is \$3,166.66 (equivalent to \$38,000 annually) subject to federal, state and local taxes. A generous benefits package is provided, including medical, dental and life insurance as well as vacation leave. Junior Fellows are responsible for their own housing arrangements.

All of the following must be **received** via the designated nominating official no later than January 15<sup>th</sup>:

- Application form.
- Essay (one page or less, double-spaced) on why the student would like to become a junior fellow.
- 1-2 page resume.
- Two recommendations. These recommendations can come from anyone the student feels can best speak to their abilities as a potential Junior Fellow.
- Transcript of undergraduate records. The transcript may be unofficial.
- An essay of no more than three (3) typewritten, double-spaced pages on one of the following topics. These topics are intended to test skills in analysis, logic, and written expression. The essays should be analytical thought pieces, not research papers. Students should submit an essay related to their primary research program interests, although the Carnegie Endowment may ultimately select an applicant for a program outside of his/her designated primary interest or make an assignment to more than one program.

**Applicants must respond to the question pertaining to the program to which they are applying.**

- A. Democracy and Rule of Law Program.** There is an intense and ever-growing debate within and among many countries over whether it is legitimate for outside actors (governmental as well as nongovernmental actors) to fund civil society organizations within a country. Set forward and elaborate what you believe are the strongest arguments in favor of and opposed to the view that foreign funding for civil society is legitimate. Be sure to consider different types of civil society activities and organizations that might receive such funding.
- B. Nuclear Policy Program.** Which state without nuclear weapons do you believe is at most risk of acquiring them?
- C. Energy & Climate Program.** The global oil sector is undergoing a paradigm shift. This is being driven by lower global oil prices, technological breakthroughs, political instability in the Middle East, Russia, and beyond, shifting oil demands in Asia, lack of ready substitutes for petroleum products, and mounting climate concerns. What relevant tools do policymakers have at their disposal to reduce the geopolitical, environmental, and economic risks associated with oil?
- D. Middle East Program.** The Middle East region is going through a huge, agonizing and protracted transformation characterized by failing governance structures, rising extremism and sectarianism, weak institutions, high unemployment, poor education and the return of status quo forces resistant to reform and inclusion. The current situation has enabled non-state actors such as the Islamic State to emerge and spread a new toxic ideology of hate and violence. What do you see as one of the most difficult threats facing the region today? Discuss the impact this has had on two countries in the region and strategies that will help move these countries toward a better future.
- E. South Asia Program.** Why does India's success matter to the United States?
- F. China Studies (Asia Program).** The history of the interaction between a rising power and an existing great power suggests that the chances are high of a war occurring between the two. Does history in fact suggest that China, as a rising power, and the United States, as an existing great power, will more likely go to war than not? Use both references to history and the Sino-U.S. situation to support your argument.
- G. Japan Studies (Asia Program).** **Japan Studies (Asia Program).** Prime Minister Abe's government has pursued a variety of reforms to its defense and security policies, including revising the National Defense Program Guidelines, creating a new structure for the National Security Council, developing a National Security Strategy, reinterpreting its ability to exercise the right of collective self-defense, and passing new legislation to reflect these changes. What are the key political and strategic drivers behind this push, what are the moderating factors, and what is important for U.S.

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policy makers to understand as the consider how to respond/react (balancing national security needs with regional foreign policy priorities)?

- H. Southeast Asia Studies (Asia Program).** East Asia is now experiencing a slowdown in economic growth. Is this likely to persist and what are the policy implications?
- I. Economics (Asia Program).** East Asia is now experiencing a slowdown in economic growth. Is this likely to persist and what are the policy implications? (same as above)
- J. Russia/Eurasia Program.** What does Russian intervention in Syria tell you about Russia as a rising or a declining power?

All of the above materials should be forwarded by the designated university nominating official or their staff by **January 15, 2016** to:

[jrfellowinfo@ceip.org](mailto:jrfellowinfo@ceip.org)

**Note: The best practice for submitting application is to send one email per application. Please combine all of the materials for each application into a single PDF file.**

Questions concerning the above requirements and the Junior Fellows Program should be addressed to Christopher Grider in Human Resources at (202) 939-2308 or [jrfellowinfo@ceip.org](mailto:jrfellowinfo@ceip.org). Students should contact their nominating official with questions.



## Frequently Asked Questions Carnegie Endowment Junior Fellows Program

### **When is the Junior Fellows applicant information sent to participating universities?**

The Carnegie Endowment generally sends information to participating universities by the first week of October each year. Information is updated annually as essay topics change from year to year.

### **Does my school participate in the Junior Fellows Program?**

Visit our [list of participating schools](#).

### **How can I apply if my school is not a participating university?**

You are encouraged to ask your career placement office to [contact us](#) to find out how your school may participate.

### **Must applicants be U.S. citizens?**

It depends. You need not be a U.S. citizen if you attend a university located in the United States. However, all applicants must be eligible to work in the United States for a full 12 months from August 1 through July 31 following graduation. Students on F-1 visas who are eligible to work in the U.S. for the full year (August 1 through July 31) may apply for the program.

If you attend a participating school outside of the United States, you must be a U.S. citizen (due to work permit requirements).

### **Am I eligible for the Junior Fellows Program?**

Applicants must be graduating seniors or students who have graduated during the last academic year. No one who has started graduate studies is eligible for consideration (except in cases where the student has completed a joint bachelors/masters degree program). The Carnegie Endowment accepts applications only through participating universities via designated nominating officials.

### **How do I apply if I've already graduated?**

If you graduated during the previous academic year and have not started graduate studies, you may apply through the university from which you graduated.

### **How do I obtain an application?**

Application forms, procedures and information are available through designated college/university nominating officials. Due to the nomination process and varying on-campus application procedures, the Carnegie Endowment is unable to send applications directly to students.

**Is the application available online?**

Due to the nomination process, the application is not available online. Applications are available through designated school nominating officials, who are most familiar with the particular school's nomination process. Please visit our [list of nominating officials](#) on Carnegie's website for more information.

**Can applications be submitted electronically?**

Yes, we will accept completed applications sent electronically by the university nominating official.

**I cannot obtain an official transcript by the deadline. What should I do?**

The Carnegie Endowment accepts unofficial transcripts.

**Who is my university's nominating official?**

In many cases, information is available in career placement, internship or fellowship offices and/or political science departments. See our list of participating schools for the [list of nominating officials](#) on Carnegie's website.

**Should the nominating official write a statement of nomination?**

A statement from a nominating official (unless it is 1 of the 2 required references) is not considered in the application process.

**May I apply for the Junior Fellow Program directly to the Carnegie Endowment?**

The Junior Fellows Program is competitive and, as such, the Carnegie Endowment relies on participating universities to nominate uniquely qualified students. We are unable to accept applications directly from students. Students should consult their university on the nomination process.

**When is the application deadline?**

The Carnegie Endowment's deadline is January 15th (or the Friday before if the 15th falls on a weekend or holiday). However, most schools set an earlier deadline (some as early as November) to receive and review applications. Consult your university for application deadlines and details on the school's application process.

**If a student is interested in more than one program, how should they proceed?**

Students who are interested in more than one program have to make a decision to apply under one program. Your nominating official should be able to help you determine which program is the best fit for you.

**Are applicants interviewed for the program?**

The Selection Committee chooses approximately 3-4 applicants per position for interview. "Finalists" are interviewed in February and early March.

**What arrangements will be made if a student is abroad while interviews are taking place?**

All interviews will take place via video regardless of location at the time of the interview. Appropriate arrangements will be made for students in a difficult time zone.

**As a Junior Fellow, what kind of work will I do?**

Junior Fellows provide research assistance to scholars working on the Carnegie Endowment programs. You may learn more about our programs by visiting [www.CarnegieEndowment.org](http://www.CarnegieEndowment.org). Junior Fellows have the opportunity to conduct research for books, co-author journal articles and policy papers, participate in meetings with high-level officials, contribute to congressional testimony and organize briefings attended by scholars, journalists and government officials.

**Can I apply if I have a disability?**

All applications will receive consideration for employment without regard to race, color, religion, sex, national origin, disability, protected veteran status, sexual orientation, gender identity, or any other protected group.

**What are the criteria upon which applications are considered?**

The application process is highly competitive. Approximately 5% of applicants are ultimately selected for positions. Applications are judged on the quality of the written essay, related academic study and/or work experience, grades, recommendations, and personal interviews.

**Will I be notified if I am not selected for the Program?**

Those not selected for interview will be notified during the month of February. “Finalists” will be notified of selection/non-selection by March 31<sup>st</sup>.

**When does the fellowship begin?**

All fellowships begin on August 1st. Junior Fellows are hired for approximately one year.

**Are Junior Fellows paid?**

Positions are paid, full-time positions for one year. Junior fellows are currently paid a gross salary of \$3,166.66 per month (\$38,000 per year). A full benefits package is also provided.

<b>Academic Year</b>	Student Name:	<b>Permanent</b>	Address:
	Nominating Institution:		
	Current Address:		
	Phone Number:		Phone Number:
	E-mail Address:		

**Which Carnegie research program most interests you? (Check one.)**  
For application purposes please respond to the essay question indicated in parentheses for each program.

<b>1</b>	<input type="checkbox"/> Democracy & Rule of Law Program (A)	<input type="checkbox"/> South Asia Program (E)	<input type="checkbox"/> Economics (Asia Program) (I)
	<input type="checkbox"/> Nuclear Policy Program (B)	<input type="checkbox"/> China Studies (Asia Program) (F)	<input type="checkbox"/> Russia/Eurasia Program (J)
	<input type="checkbox"/> Energy & Climate Program (C)	<input type="checkbox"/> Japan Studies (Asia Program) (G)	
	<input type="checkbox"/> Middle East Program (D)	<input type="checkbox"/> Southeast Asia (Asia Program) (H)	

**2 Language Proficiency**

**Please check the appropriate level below to describe your proficiency.**

	Arabic (Modern Standard)	Chinese (Mandarin)	Japanese	Russian
<b>Reading and Writing</b>	<input type="checkbox"/> Native/Near Native			
	<input type="checkbox"/> Advanced	<input type="checkbox"/> Advanced	<input type="checkbox"/> Advanced	<input type="checkbox"/> Advanced
	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Intermediate	<input type="checkbox"/> Intermediate
	<input type="checkbox"/> Basic	<input type="checkbox"/> Basic	<input type="checkbox"/> Basic	<input type="checkbox"/> Basic

If you have any speaking proficiency in the languages listed above, please briefly describe your level of proficiency:

**Availability for Interviews and Work**

<b>3</b>	Work Permits. Program runs from August 1 to July 31 of each year. If you do not yet have employment authorization but expect to have authorization when the program starts, or if your eligibility to work in the United States is temporary and may expire during the program year, please explain briefly:
<b>4</b>	Will you be studying, living or working abroad during the spring semester?
<b>5</b>	If selected for a position, would you be available to begin work on August 1st? If no, please explain:
<b>6</b>	Graduation Date:

**TO BE COMPLETED BY NOMINATING OFFICIAL**

<b>NOMINATING OFFICIAL</b>	Nominating Official's Name:	
	Title:	
	Phone Number:	<b>ATTACH APPLICATION MATERIALS</b>
	E-Mail Address:	

-- BULLETIN --

## Carnegie Endowment for International Peace Junior Fellows Program

Each year, the Carnegie Endowment for International Peace holds a rigorous national competition to select approximately 10-12 graduating seniors to serve as research assistants. They are matched with senior associates – academics, former government officials, lawyers and journalists from around the world – to work on a variety of international affairs issues. Junior Fellows have the opportunity to conduct research for Carnegie publications, participate in meetings with high-level officials, contribute to congressional testimony and organize briefings attended by scholars, journalists and government officials.

Junior Fellows spend one year (beginning August 1<sup>st</sup>) at the Carnegie Endowment in Washington, DC. Positions are full-time and include a salary and benefits package.

### 2016 – 2017 Projects

**Democracy and Rule of Law**

**Nuclear Policy**

**Energy and Climate**

**Middle East Studies** – *Strong reading fluency and the ability to do academic as well as on-line research in Arabic essential. Strong background in Middle East politics and/or history is a huge plus.*

**South Asian Studies** – *Applicants should be comfortable with quantitative data manipulation as well as possess an interest in military issues. A strong background in international relations theory, political theory, or international political economy is essential. A strong mathematical background is a plus.*  
*Note: foreign language skills are not required.*

**China Studies (Asia Program)** – *Mandarin Chinese reading skills a huge plus.*

**Japan Studies (Asia Program)** – *Japanese reading skills required.*

**Southeast Asian Studies (Asia Program)** – *Strong background in economics essential. Background in politics of the region and knowledge of quantitative techniques a plus.*

**Economics (Asia Program)** – *Mandarin Chinese reading skills a huge plus. Strong background in economics essential.*

**Russian/Eurasian Studies** – *Excellent Russian reading skills required.*

For more information, contact your Designated Nominating Official or visit [www.CarnegieEndowment.org](http://www.CarnegieEndowment.org) for a list of designated nominating officials and FAQ about the program.