**FALL 2018 SCHEDULE AND PROCEDURE FOR EXAMINATION PERIOD**

Starts Friday, December 14, 2018 7pm – ends Tuesday, December 18, 2018 12:00pm

### PRE-SCHEDULED EXAMINATIONS:

<table>
<thead>
<tr>
<th>Exam Time</th>
<th>Friday December 14, 2018</th>
<th>Saturday December 15, 2018</th>
<th>Sunday December 16, 2018</th>
<th>Monday December 17, 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 am</td>
<td>No Exams.</td>
<td>CHEM-101-01</td>
<td>CLASS-230-01 (ARTH-290CR-01)</td>
<td>BIOL-160-01 DWGT 101</td>
</tr>
<tr>
<td></td>
<td>Still Reading Period.</td>
<td>CHEM-101-04 CLEV 003L</td>
<td>KNDD 305</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>CHEM-101-02 CLEV 002L</td>
<td>FREN-101-03 CIRU 202</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>CHEM-101-03</td>
<td>BIOCH-311-01 (CHEM-311) (BIOL-311)</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>KNDD 303</td>
<td></td>
</tr>
<tr>
<td>2:00 pm</td>
<td>No Exams.</td>
<td>ECON-212-01 CLEV 001L</td>
<td>ECON-301-01 KNDD 303</td>
<td>COMSC-151MD-01 CLEV 002L</td>
</tr>
<tr>
<td></td>
<td>Still Reading Period.</td>
<td>ECON-212-02 CLAP 306</td>
<td>FREN-101-02 CIRU 202</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>CHEM-202-01 CLEV 002L</td>
<td></td>
<td></td>
</tr>
<tr>
<td>7:00 pm</td>
<td>ECON-110-02 DWGT 101</td>
<td>GRMST-101-01 CIRU 109</td>
<td>FREN-101-01 CIRU 202</td>
<td></td>
</tr>
<tr>
<td></td>
<td>ECON-211-01 CIRU 202</td>
<td></td>
<td>[Pre-scheduled exams over. Self-scheduled exams continue through Tuesday morning.]</td>
<td></td>
</tr>
</tbody>
</table>

All pre-scheduled exams are listed above. Check for any course that applies to you and report to the scheduled place at the scheduled time to take the exam. Read on for information about the majority of exams, which are self-scheduled!

### SELF-SCHEDULED EXAMINATIONS:

To take a self-scheduled final exam, come to the exam center in Hooker Auditorium at the start of an official exam session. The center will be open for distribution and return of the examinations during the times noted below.

**Exception:** on Friday night only (7pm-7:30pm), Biology, Economics, Math, Psychology and Statistics exams should be picked up from the Kendade Atrium instead of Hooker.

<table>
<thead>
<tr>
<th>Day</th>
<th>Time</th>
<th>Room</th>
</tr>
</thead>
<tbody>
<tr>
<td>Friday</td>
<td>7:00-9:30pm</td>
<td>Hooker</td>
</tr>
<tr>
<td>Monday</td>
<td>9:00-11:30am</td>
<td>7:00-9:30pm</td>
</tr>
<tr>
<td>Saturday</td>
<td>9:00-11:30am</td>
<td>7:00-9:30pm</td>
</tr>
<tr>
<td>Monday</td>
<td>9:00-11:30am</td>
<td>7:00-9:30pm</td>
</tr>
</tbody>
</table>

Enter Hooker at the upper level by the doors nearest the Amphitheater. Then, follow signs to the appropriate area within Hooker to pick up the exam you wish to take. You will then leave Hooker, to take your exam in the designated exam room of your choice. Some rooms are designated as the only ones allowable for open-book exams. The front of your exam envelope will specify if you are required to take the exam in an open-book room and any allowable reference materials/tools. All exams must be taken in a designated exam classroom.

Exam periods are two hours in length. Students must take pre-scheduled exams during a scheduled exam session. Students are allowed to take only one exam per session. Ordinarily, students are allowed an additional 30 minutes total for traveling to and from an appropriate official exam center and for check in; this time is built into the exam session. All exams must be completed and returned to the exam center by the end of each session. Students who choose to start an exam late during one of the exam sessions must still return the exam by the end of that session, thereby shortening the available time for taking the exam. Self-scheduled exams may be taken during any session as long as all required exams are completed during the designated exam sessions. The last exam session begins at 9:00am on Tuesday, December 18.

If you have lost your I.D. card, obtain a replacement for $25.00 by going to the One Card office located on the ground floor of the Central Services Building Monday through Friday 8:30am-5:00pm. Any other time, please visit Campus Police.

Students requiring assistance obtaining their exams from Hooker should contact AccessAbility Services at ext. 2634, so that arrangements can be made prior to the beginning of the Examination Period.